

## H&I Meeting Guidelines and Rules

When taking a meeting to a facility we must remember that we are guests and should respect our hosts. Each facility has specific guidelines and rules we must follow.

### All Facilities

1. Please respect **confidentiality** and do not reveal the identities of anyone you encounter during your visit. Confidentiality is protected by law and you are bound by law to maintain the confidentiality of the patients.  
Additional general suggestions are listed in the **H&I What We Do** flyer.

### Wakebrook ADU and FBC

- Photo ID is required at check-in
- Max number of AA attendees: no maximum
- Minimum length of sobriety:
  - o Group decision
  - o Can't have been a patient within 6 weeks
- What we can bring: Any AA literature, meeting schedules, pamphlets, chips, etc.
- What we cannot bring: Beverages, cell phones, purses
- Directions for entering the facility: Enter through the main entrance and check in at the front desk. A staff member will take you to the second floor. ADU is right at the tee in the hallway. FBC is left at the tee.
- Anything else:
  - o The Wakebrook campus is smoke free, including the parking area.
  - o Suggested format is speaker/quasi speaker format. No literature study meetings.

### Holly Hill Main and South Campuses

- Photo ID is required at check-in
- Max number of AA attendees: 5
- Minimum length of sobriety: 30 days
- What we can bring: Big book, chips, any AA literature without staples
- What we cannot bring: Beverages, food purses, cell phones, stapled literature
- Directions for entering the facility: Enter through the main entrance and check in at the front desk. A staff member will direct you to the meeting room
- Anything else:
  - o Preferred format is speaker/quasi speaker meeting. No literature study meetings.

### Holly Hill Partial Hospitalization Program (PHP)

- Max number of AA attendees: 5
- Minimum length of sobriety: 30 days
- What we can bring: Any AA literature, meeting schedules, pamphlets, chips, etc.
- What we cannot bring: Beverages, purses in the car
- Directions for entering the facility: Enter through the main entrance and take elevator to the second floor. Meeting room is down the hallway on the right
- Anything else:

- Preferred format is speaker/quasi speaker meeting. No literature study meetings.
- Please read the **Holy Hill CD-PHP Orientation** located on the Intergroup website.

### **Women's Center of Wake County**

- Max number of AA attendees: 5
- Minimum length of sobriety: 30 days
- What we can bring: Any AA literature, meeting schedules, pamphlets, chips, etc.
- What we cannot bring: Beverages, purses in the car
- Directions for entering the facility: Enter through the main entrance and check in at the front desk.
- Anything else: Be aware that residents are not required to be abstinent from alcohol.

### **Triangle Springs**

- Phot ID is required at check-in
- Max number of AA attendees: 5
- Minimum length of sobriety: 30 days
- What we can bring: Big book, staple free pamphlets, pen, binder/HomeGroup outline
- What we cannot bring: Meeting schedules and other stabled literature, White chips
- Directions for entering the facility: Enter through the main entrance and check in at the front desk. A staff member will take you to the meeting room
- Anything else: Preferred format is speaker/quasi speaker meeting. No literature study meetings.